

- (7) The Dorm RAs are expected to provide the necessary support in cases of emergency occurring at the dorm in cooperation with the in-house advisors in response to the request made by the UTokyo Asset Planning Group.
- (8) The Dorm RAs are immediately to seek help from the other RAs or in-house advisors and/or the UTokyo Asset Planning Group whenever they find problem in troubleshooting and/or when they themselves need assistance.

- . Non-Disclosure Agreement

The Dorm RAs are not to disclose any information obtained during their period of appointment as a Dorm RA to any third party. Furthermore, this will in effect be binding beyond their retirement from the Dorm RA post.

- . About the Working Hours of the Dorm RAs

bills in addition to the restoration policies for their assigned rooms

. Selection and Appointment of the Dorm RAs

- (1) The Dorm RAs at the MIV are selected by the MIV Dorm RA Selection Board Committee that is organized each academic year and will duly be appointed following the approval obtained from the UTokyo Executive Vice President in charge of Asset Use Promotion (hereinafter referred to as the "Executive Vice President").
- (2) The Dorm RAs will each be issued with a "Letter of Appointment" following their appointment above by the Executive Vice President.
- (3) The Dorm RAs who have received their "Letter of Appointment" will each need to

12. Compliance to the Laws and Regulations, etc.

The Dorm RAs are to comply with the laws and regulations issued by the Government of Japan and are required to fully adhere to all the rules and obligations, etc. stipulated by UTokyo. In addition, the Dorm RAs will each need to understand and share all the policies and spirit stated in ["The University of Tokyo Charter"](#) and ["The University of Tokyo Statement on Diversity & Inclusion"](#) as being a member of the UTokyo community, and is required to be attentive to all the precautions stated in "7. Daily Life" of the ["International Student Handbook"](#).

13. Reporting of Compliance Irregularities

The Dorm RAs are immediately to report any compliance irregularities perceived in the dorm in accordance with the rules provided in "The University of Tokyo Basic Rules on Compliance". For incidents perceived in the dorm, the Dorm RAs are either to inform the in-house advisor(s) or the [UTokyo Compliance Hotline](#).

14. Dismissal of the Dorm RAs

- (1) Dorm RAs may be dismissed from their posts regardless of their term of appointment in the event that the person is found to be extremely negligent of their duties described in Article 5 above or fail to attend their designated activities without any prior notification to the relative parties and/or in cases where the person is perceived to lack the adequate qualifications through their own acts and words as a Dorm RA.
- (2) The dismissal of a Dorm RA is to be proposed by more than two of the in-house advisors at the MIV based on the reasons stated in (1) above and will be determined by the Executive Vice President after due consideration.
The Executive Vice President on determining the dismissal of the Dorm RA, is to send a written notice thereof to the said person at least 2 months before their actual dismissal from the Dorm RA post.
- (3) The Dorm RA who receives a notice of dismissal will need to move out from their assigned room before the actual date of dismissal written on the said notice. The

appointment of the Dorm RAs.