



## Application Process via Post

Prepare your application documents. Application forms and other necessary documents can be confirmed and downloaded from the IMS website below.

Japanese: <https://attorney-office.com/japanvisa/ac-forms>; English: <https://attorney-office.com/japanvisa/ac-forms-en>

Please contact IMS for the required documents related to applications for Changes of Status of Residence.

Please send scanned copies of all of your application documents to IMS at the following e-mail address.

E-mail: [today-visa-support@attorney-office.com](mailto:today-visa-support@attorney-office.com)

When applying for the Certificate of Eligibility (COE), please also attach the "Notification of Applicability for Security Export Control".

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