Established January 28, 2016 Board Resolution

Article 1 (Purpose)

The purpose of this guideline is to `Öð

Article 6 (Method of Storing and Preserving Research-related Materials etc.)

- 1. Method of storing and preserving research-related materials etc. shall be provided by each department or each research area taking in consideration of the limitation of storage space and the expense for storage and preservation.
- 2. Suitable measures shall be taken with regards to research-related materials etc. stored and preserved by a researcher, e.g. saving duplicated copies or confirming its location, in the event of the researcher retiring or transferring to another location.

## Article 7 (Others)

All matter necessary for the storing and preserving of research-related materials etc. shall be provided separately by each department or each research area in addition to the provisions of the preceding two articles.

## **Supplementary Provision**

This guideline shall come into effect from January 28, 2016.